OFFICE OF THE INTEGRITY COMMISSION

P.O. Box 90
Archibald Avenue
St. George
Phone (473) 439-9212; Fax (473)439-9211
Email: office@grenadaintegritycommission.org
Website: www.grenadaintegritycommission.org

September 12, 2022

Ms Anna Brizan
Permanent Secretary
Ministry of Legal Affairs
Communal House
414 H.A. Blaize Street
St George

Dear Ms Brizan

RE: INTEGRITY IN PUBLIC LIFE ACT NO. 24 OF 2013
SECTION 21(2) - FUNDING AND ACCOUNTS

Pursuant to the above captioned legislation I am directed, by the Commission, to share with you that, the Commission:-

- has emailed a stamped and signed copy of the Integrity Commission's 2023 Budget and Work Plan, for submission to the House of Representatives at its next sitting.
- attach hereto the necessary six (6) stamped and signed copies of the Integrity Commission's 2023 Budget and Work Plan.
- shall be grateful if this matter could be brought to the attention of the Honourable Minister for Legal Affairs, to enable the said documents to be laid before the House.

Please acknowledge receipt of this communication.

Kindest regards.

Yours sincerely

.....

Eunice E. Sandy-David (Mrs)
ADMINISTRATIVE MANAGER

Attch.

INTEGRITY COMMISSION - BUDGET 2023

SALARIES

	Commission	
*	*Chairperson*	$48,000.00
*	*Deputy Chairperson*	$36,000.00
*	*Other Members (5)*	$150,000.00
	Staff	
*	*Administrative Manager*	$80,640.00
*	*Operations Manager*	$75,264.00
	Head of Investigations	$67,200.00
	Investigations Officer	$56,448.00
*	*Head of Compliance*	$64,512.00
*	*Compliance/Organizational Compliance Officer*	$56,448.00
*	*Legal/Compliance Officer*	$53,760.00
	Compliance/Administrative Officer (formerly Administrative Assistant)	$45,600.00
	Communications/Organizational Compliance Officer	$59,136.00
	Communications Officer	$53,760.00
	Clerical Assistantsx2	$38,304.00
	Cleaner (Part-time)	$8,400.00
	TOTAL SALARIES	**$893,472.00**
	National Insurance Scheme	
	NIS Contributions	$30,207.60
	TOTAL NIS	**$30,207.60**

OFFICE OF THE INTEGRITY COMMISSION

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ALLOWANCES

Transport Allowance

Administrative Manager	$600.00 per month	$7,200.00
Operations Manager	$600.00 per month	$7,200.00
Head of Investigations	$600.00 per month	$7,200.00
Head of Compliance	$600.00 per month	$7,200.00
Investigations Officer	$600.00 per month	$7,200.00
* *Compliance Officers*	$600.00 per month	$7,200.00
Communications/Organizational Cc	$600,00 per month	$7,200.00
Communications Officer	$600.00 per month	$7,200.00

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Telephone Allowance

Administrative Manager	$200.00 per month	$2,400.00
Operations Manager	$200.00 per month	$2,400.00
Head of Investigations	$150.00 per month	$1,800.00
Head of Compliance	$150.00 per month	$1,800.00
Investigations Officer	$150.00 per month	$1,800.00
Compliance Officer	$150.00 per month	$1,800.00
Communications/Organizational Cc	$150.00 per month	$1,800.00
Communications Officer	$150.00 per month	$1,800.00
Legal/Compliance Officer	$150.00per month	$1,800.00
Clerical Assistantsx2	$50.00 per month	$1,200.00
Assigned Detective Allowa	$750.00 per month	$9,000.00

TOTAL ALLOWANCES ***$85,200.00***

PROFESSIONAL SERVICES

Legal	$75,000.00
Consultancy (Forensic, Risk Management Experts)	$50,000.00
Accounting	$5,000.00
Hearings and Investigations	$5,000.00

TOTAL PROFESSIONAL SERVICES		***$135,000.00***
RENTAL		
Rent of office space	$6500.00 per month	$78,000.00
TOTAL RENTAL		***$78,000.00***
INSURANCE		
Equipment Insurance		$760.00
TOTAL INSURANCE		***$760.00***
UTILITIES		
Electricity	$1,500.00 per month	$18,000.00
Water	$100.00 per month	$1,200.00
Telecom service	$1,500.00 per month	$18,000.00
P.O. Box Rental		$100.00
Safety Deposit Box		$100.00
TOTAL UTILITIES		***$37,400.00***
SUPPLIES & MATERIALS		
Office Supplies and Materials		$20,000.00
TOTAL SUPPLIES AND MATERIALS		***$20,000.00***

MAINTENANCE/ MONITORING SERVICES

Repair and Servicing to Equipment	
Photocopier & Computers	$1,500.00
AC Units	$3,500.00
Security Systems *- Building Alarms*	$800.00
Security Systems *- CCTV*	$200.00
Website/email	$4,500.00
TOTAL MAINTENANCE/ MONITORING SERVICES	***$10,500.00***

LOCAL & INTERNATIONAL TRAINING, TRAVEL & SUBSISTENCE

Consultants, CCAICACB and Staff Development	$10,000.00
Virtual Centre for Excellence Annual Regional Training Programme	$10,000.00
TOTAL TRAINING, TRAVEL & SUBSISTENCE	***$20,000.00***

PUBLIC EDUCATION/PUBLIC RELATIONS & MARKETING

Public Outreach Programs, Information & Communication	$25,000.00
TOTAL PUBLIC EDUCATION/PUBLIC RELATIONS & MARKETING	***$25,000.00***

SUNDRY EXPENSES

Petty Cash 500 x12	$6,000.00
Board Meetings 200x12	$2,400.00
Justice of the Peace 200x1	$200.00

CCAICACB Annual Fee	$2,716.90
Transportation	$300.00
TOTAL SUNDRY EXPENSES	***$11,616.90***

INTERNATIONAL ANTI-CORRUPTION DAY

International Anti-Corruption Day	$10,000.00
TOTAL INTERNATIONAL ANTI-CORRUPTION DAY	***$10,000.00***

CAPITAL EXPENSES (Equipment)

Computers & Accessories	$15,000.00
Filing Cabinets	$2,100.10
TOTAL CAPITAL EXPENSES	***$17,100.10***
TOTAL EXPENDITURE	***$1,374,256.60***

CAPITAL PROJECTS (for Donor Funding)

Anti-Corruption Public Relations & Marketing	$25,000.00
Establishment of Declarations Database	$120,000.00
TOTAL PROJECT EXPENSES	***$145,000.00***
GRAND TOTAL EXPENDITURE (including Capital Projects for Donor Funding)	***1,519,256.60***