AUDIT DEPARTMENT

Report of the Director of Audit, Grenada
on the Financial Statements of the

Office of the Ombudsman

For the year ended 31 December 2019

The Director of Audit
Audit Department

Report of the Director of Audit, on the Financial Statements of the Office of the Ombudsman for the year ended 31 December 2019.

Jeanelle Andrew
Director of Audit (Ag.)

OFFICE OF THE OMBUDSMAN

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Ref. No. .....
In replying the above Number and date of this letter should be quoted.

AUDIT DEPARTMENT
ST. GEORGE'S
GRENADA, W.I.

Tel. Nos.: (473) 440-2264/6518
Fax: No.: (473) 435-0079

25 June 2021

Hon. Gregory Bowen
Minister of Finance, Energy, Planning, Economic Development,
and Physical Development
Ministry of Finance
Financial Complex
Carenage
ST. GEORGE'S

Dear Sir,

In accordance with Section 82 (4) of the Grenada Constitution Order 1973 and the Audit Act CAP 22A of the Laws of Grenada, I hereby submit my Report on the accounts of the Office of the Ombudsman for the year ended 31 December 2019. This report is for laying before the House of Representatives.

Section 82 (4) of the Constitution stipulates that every report made by the Director of Audit should be submitted to the Minister for the time having responsibility for Finance, who shall after the receipt of the report, no later than seven days, lay the report before the House of Representatives after the House first meets.

Yours respectfully,

Andrew.....
Jeanelle Andrew
DIRECTOR OF AUDIT (AG.)

Acknowledgement

I would like to thank the staff of the Office of the Ombudsman for their courtesies and co-operation during the audit and to the Government Printer for his assistance in publishing this report.

DIRECTOR OF AUDIT REPORT TO THE HOUSE OF REPRESENTATIVES ON THE FINANCIAL STATEMENTS OF OFFICE OF THE OMBUDSMAN FOR YEAR ENDED 31 DECEMBER 2019

Opinion

I have audited the Financial Statements of the Office of the Ombudsman, which comprise the Statement of Financial Position as at December 31, 2019 and the Income and Expenditure Statement and Cash Flow Statement for the year then ended and Notes to the Financial Statements, including a summary of significant accounting policies.

In my opinion, the accompanying Financial Statements of the Office of the Ombudsman as at 31 December 2019 are prepared in all material respects, in accordance with International Financial Reporting Standards for Small and Medium Enterprises (IFRS for SME's).

Basis for Opinion

I conducted my audit in accordance with International Standards of Supreme Audit Institutions (ISSAIs) issued by the International Organization of Supreme Audit Institutions (INTOSAI). My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the Statutory Body in accordance with the ethical requirements that are relevant to my audit of the financial statements in Grenada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of Management and those charged with Governance for the Financial Statements

Management is responsible for the preparation of the Financial Statements in accordance with International Financial Reporting Standards for Small and Medium Enterprises (IFRS for SME's) and for such internal control as management determines is necessary, to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the Financial Statements, management is responsible for assessing the Statutory Body's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Statutory Body or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Statutory Body's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the Financial Statements as a whole are free from material misstatement, whether due to fraud or error and to issue an Auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these Financial Statements.

As part of an audit in accordance with ISSAIs, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures to those risks and obtain evidence that is sufficient and appropriate to provide a basis for their opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Statutory body's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists relate to events or conditions that may cast significant doubt on the statutory body's ability to continue as a going concern. If I conclude that a material uncertainty exists; I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the statutory body to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant findings, including any significant deficiencies in internal control that are identified during my audit.

Jeanelle Andrew
DIRECTOR OF AUDIT (AG.)

Audit Department
GRENADA

05 March 2021

OFFICE OF THE OMBUDSMAN
Statement of Financial Position
As at December 31st, 2019 with comparative figures

ASSETS			
		2019	2018
Fixed Assets	**Notes**	EC$	EC$
Furniture, Fixtures & Tools	6	14,055	19,181
Computers & Equipment	6	1,908	7,314
Total Fixed Assets		**15,963**	**26,495**
Current Assets			
Cash at Bank		9,867	334,779
Cash on Hand		83	27
Prepayments			
Total Current Assets		**9,950**	**334,806**
TOTAL ASSETS		**25,913**	**361,301**
LIABILITIES & EQUITY			
Current Liabilities			
Accruals - Membership fee	7	244	244
Accounts Payable	8	2,056	2,005
Total Current Liabilities		2,300	2,249
Equity			
Retained Earnings		359,072	459,037
Surplus (Deficit) for the year		(335,459)	(99,985)
Total Equity		23,613	359,052
TOTAL LIABILITIES & EQUITY		**25,913**	**361,301**

Approved by: .....
Ronnie Marryshow
OMBUDSMAN (Ag.)

OFFICE OF THE OMBUDSMAN

Income & Expenditure Statement

For the Year ended December 31st, 2019 with comparative figures

INCOME	Notes	2019 EC$	2018 EC$
Government Grant	3	41,600	249,600
Other Income			
TOTAL INCOME		**41,600**	**249,600**
EXPENDITURE			
Staff Costs	4	258,082	243,881
Local & International Travel		4,858	3,608
Other Administrative Costs	5	103,020	89,333
TOTAL EXPENDITURE		**365,960**	**336,822**
Net Surplus/(Deficit) before Deprecation		**(324,360)**	**(87,222)**
Depreciation	6	11,099	12,763
Net Surplus (Deficit) after Depreciation		**(335,459)**	**(99,985)**

OFFICE OF THE OMBUDSMAN
Cash Flow Statements
For the Year ended December 31st, 2019 with comparative figures

	2019	2018
Cash at the beginning of the year	**334,806**	**424,002**
Cash flows from Operations		
Received - Government Grant	**41,600**	**249,600**
Paid - Operating & Admin Expense	102,949	91,138
- Salaries & Related Expenses	258,082	243,881
- Local & International Travel	4,858	3,608
Adjustment		
	365,889	**338,627**
Net Cash Flow from Operations	**(324,289)**	**(89,027)**
Cash Flow from Investing Activities		
Purchase of Fixed Asset	**567**	**169**
Cash Flow from Financing Activities		
Net increase in Cash	**(324,856)**	**(89,196)**
Cash at the ending of the year	**9,950**	**334,806**

OFFICE OF THE OMBUDSMAN
Notes to the Financial Statements
As at December 31st, 2019 with comparative figures

1. GENERAL INFORMATION

The Office of the Ombudsman was established by the Ombudsman Act CAP 218B of the Laws of Grenada. The office commenced operations on October 1st 2009. The Ombudsman is appointed to investigate complaints of mal-administration on the part of a public authority or individuals within such authority. Currently the office has five (5) members of staff including the Ombudsman Ag.

2. BASIS OF PREPARATION AND ACCOUNTING POLICIES

The financial statements are prepared using the Accrual Basis of Accounting, in accordance with International Financial Reporting Standards for Small and Medium-sized Enterprises (IFRS for SMEs).

Transactions are expressed in Eastern Caribbean dollars.

Fixed Assets

Items of fixed assets are measured at cost less accumulated depreciation less their residual values over their estimated useful lives, using the straight line method. In the year of acquisition only 50% depreciation is charged and 100% thereafter. No depreciation is charged in the year of disposal.

The following are the annual rates used for the depreciation of fixed assets.

Furniture, Fixtures & Tools	2.5 - 10%
Computers & Equipment	12.5 - 33.5%
Motor Vehicle	20%
Laws of Grenada	2%

3. RECEIPT OF GOVERNMENT GRANT

An amount is usually received from the government monthly. However, only two payments amounting to $41,600 was received for the year.

4. STAFF COSTS

	2019	2018
	$	$
Salaries	225,163	212,249
Allowances	25,200	24,341
NIS	6,593	6,194
PWU Medical	1,126	1,097
TOTAL	**258,082**	**243,881**

5. OTHER ADMINISTRATIVE COSTS

	2019	2018
	$	$
Utilities	16,388	21,715
Rental of Assets		299
Office Supplies	9,947	8,283
Bank charges	480	680
Cleaning & Cleaning Supplies	2,118	1,680
Website	979	
Miscellaneous Expenses	276	573
Canteen Expense	1,909	1,588
Printing	4,833	3,600
Membership dues	449	425
Professional Fees	1,500	1,500
Rent	46,500	46,500
Advertising & Promotions	3,450	2,490
Postage	65	
Training	1,080	
Public Relations & Anniversary Celebrations	13,049	
TOTAL ADMINISTRATIVE EXPENSES	**103,023**	**89,333**

6. FIXED ASSETS

	Furniture, Fixtures and Tools $	Computers & Equipment $	Laws of Grenada $	TOTAL $
Cost/Valuation				
Balance December 31 2018	61,122	41,238	8,000	110,360
Accumulated Depreciation	48,641	33,924	1,300	83,865
NET BOOK VALUE DECEMBER 31, 2018	12,481	7,314	6,700	26,495
January 1 2019	61,122	41,238	8,000	110,360
Additions	567			567
Disposals				
December 31 2019	**61,689**	**41,238**	**8,000**	**110,927**
Accumulated Depreciation				
January 1 2019	48,641	33,924	1,300	83,865
Annual Depreciation	5,493	5,406	200	11,099
Disposals				
December 31 2019	**54,134**	**39,330**	**1,500**	**94,964**
Carrying Amount/NBV	**7,555**	**1,908**	**6,500**	**15,963**

7. ACCRUALS

Amount owing for membership fees as at 31st, December 2013.

8. ACCOUNTS PAYABLE

	2019	2018
	$	$
Bernadine Andrew	1,500	1,500
Caribbean Print Technologies		
Grenada Electricity Services	556	505
TOTAL	**2,056**	**2,005**